

# ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 02/24/2015		2. CONTRACT NO. (If any) EP-W-11-022		6. SHIP TO: a. NAME OF CONSIGNEE Gwendolyn Taylor	
3. ORDER NO. 0403		4. REQUISITION/REFERENCE NO. See Schedule			
5. ISSUING OFFICE (Address correspondence to) HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460				b. STREET ADDRESS 1200 Pennsylvania Ave.	
				c. CITY Washington	e. ZIP CODE 20460
7. TO: a. NAME OF CONTRACTOR CADMUS GROUP, INC. THE				f. SHIP VIA taylor.gwendolyn@epa.gov	
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 57 WATER STREET				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY WATERTOWN		e. STATE MA	f. ZIP CODE 024724603	Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE OAR/OAP/CPD	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
12. F.O.B. POINT Destination					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 02/29/2016	
a. INSPECTION Destination	b. ACCEPTANCE Destination			16. DISCOUNT TERMS	

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: (b)(4) Climate Protection Partnership Brochures, Reports, and Analysis Period of Performance: 3/1/15 - 2/29/16 COR: Gwendolyn Taylor Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$60,000.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts						\$165,950.00
c. CITY Durham			d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL	

22. UNITED STATES OF

AMERICA BY (Signature)

02/24/2015

 ELECTRONIC SIGNATURE

23. NAME (Typed)

Jessica Wilson

TITLE: CONTRACTING/ORDERING OFFICER

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

02/24/2015

EP-W-11-022

0403

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Telephone #: 202-343-9472 Email: taylor.gwendolyn@epa.gov</p> <p>ALT COR: Stacy Angel Telephone: 202-343-9606 Email: angel.stacy@epa.gov</p> <p>This Task Order is hereby approved in the amount of 1,570 LOE hours for \$165,950.00 Incremental funding in the amount of \$60,000.00 is hereby added, as a results funds in the amount of \$105,950.00 are required to fully fund this order. TOCOR: Gwendolyn Taylor Max Expire Date: 02/29/2016 Admin Office: HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460 Period of Performance: 03/01/2015 to 02/29/2016</p> <p>Gwendolyn D. Taylor #EPW11022/TO#:403 Climate Protection Partnership Brochures, Reports &amp; Analysis CO: Jessica Wilson \$22,100.00 Requisition No: PR-OAR-15-00412, PR-OAR-15-00573</p> <p>Accounting Info: 15-16-B-58E8-101A46XP3-2505-1558EE5139 -001 BFY: 15 EFY: 16 Fund: B Budget Org: 58E8 Program (PRC): 101A46XP3 Budget (BOC): 2505 DCN - Line ID: 1558EE5139-001 Funding Flag: Complete Funded: \$22,100.00 Accounting Info: 14-15-B-58E8-101A46XP3-2505-1558EE5092 -001 BFY: 14 EFY: 15 Fund: B Budget Org: 58E8 Program (PRC): 101A46XP3 Continued ...</p>				60,000.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$60,000.00

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PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2006)

Prescribed by GSA FAR (48 CFR) 53.213(f)

# ORDER FOR SUPPLIES OR SERVICES

## SCHEDULE - CONTINUATION

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

02/24/2015

EP-W-11-022

0403

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Budget (BOC): 2505 DCN - Line ID: 1558EE5092-001 Funding Flag: Complete Funded: \$37,900.00  The obligated amount of award: \$60,000.00. The total for this award is shown in box 17(i).					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

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OPTIONAL FORM 348 (Rev. 4/2006)

Prescribed by GSA FAR (48 CFR) 53.213(f)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE		PAGE OF PAGES 1 3		
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OAR-15-01510		5. PROJECT NO. (If applicable) NEW AWARD	
6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		CODE HPOD		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  CADMUS GROUP, INC. THE 57 WATER STREET WATERTOWN MA 024724603				(X) 9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-11-022 0403			
				10B. DATED (SEE ITEM 13) 02/24/2015			
CODE (b)(4)		FACILITY CODE					

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$60,000.00  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	Unilateral Modification; Limitation of Government's Obligation (EPA-B-32-103) Clause

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**


DUNS Number: (b)(4)  
Climate Protection Partnership Brochures, Reports, and Analysis  
Period of Performance: 3/1/15 - 2/29/16

COR: Gwendolyn Taylor  
Telephone #: 202-343-9472  
Email: taylor.gwendolyn@epa.gov

Alt COR: Stacy Angel  
Telephone: 202-343-9606  
Email: angel.stacy@epa.gov

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Robert A. Gray	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 08/11/2015

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-11-022/0403/001	PAGE OF 2 3
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NAME OF OFFEROR OR CONTRACTOR  
CADMUS GROUP, INC. THE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>This modification is a funding action only and serves to add funding in the amount of \$60,000, increasing the total obligation to \$120,000. This contract requires an additional \$45,950 to be fully funded.</p> <p>TOCOR: Gwendolyn Taylor Max Expire Date: 02/29/2016</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Obligated Amount for this Modification: \$60,000.00</p> <p>New Total Obligated Amount for this Award: \$120,000.00</p> <p>Incremental Funded Amount changed: from \$60,000.00 to \$120,000.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: \$60,000.00</p> <p>Incremental Funded Amount changed from \$60,000.00 to \$120,000.00</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>15-16-B-58E8-101A46XP3-2505-1558EE5354-001</p> <p>Beginning FiscalYear 15</p> <p>Ending Fiscal Year 16</p> <p>Fund (Appropriation) B</p> <p>Budget Organization 58E8</p> <p>Program (PRC) 101A46XP3</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 1558EE5354-001</p> <p>Quantity: 0</p> <p>Amount: \$60,000.00</p> <p>Percent: 36.15547</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>Delivery: 02/29/2016</p> <p>Delivery Location Code: OAR/OAP/CPDP</p> <p>OAR/OAP/CPDP</p> <p>US Environmental Protection Agency</p> <p>Continued ...</p>				

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR  
 CADMUS GROUP, INC. THE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	1200 Pennsylvania Avenue NW Mail Code 6202J OAP/CPDP Washington DC 20460 USA  Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 03/01/2015 to 02/29/2016				



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE		PAGE OF PAGES 1 3		
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OAR-15-01753		5. PROJECT NO. (If applicable) NEW AWARD	
6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		CODE HPOD		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  CADMUS GROUP, INC. THE 57 WATER STREET WATERTOWN MA 024724603				(X) 9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-11-022 0403			
				10B. DATED (SEE ITEM 13) 02/24/2015			
CODE (b)(4)		FACILITY CODE					

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$45,950.00  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: By Mutual Agreement of the Parties
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

DUNS Number: (b)(4)  
Climate Protection Partnership Brochures, Reports, and Analysis  
Period of Performance: 3/1/15 - 2/29/16

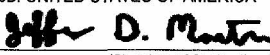
The purpose of this modification is to obligate incremental funding in the amount of \$45,950.00 to the subject call order. The funded ceiling is hereby increased from \$120,000.00 to \$165,950.00. The new total funded ceiling for this call order is \$165,950.00, which the vendor is not authorized to exceed. The vendor exceeds at its own risk. All other terms and conditions remain unchanged.

TOCOR: Gwendolyn Taylor Max Expire Date: 02/29/2016

LIST OF CHANGES:

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jeffrey Martin	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 10/30/2015

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-11-022/0403/002	PAGE 2	OF 3
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NAME OF OFFEROR OR CONTRACTOR  
CADMUS GROUP, INC. THE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Reason for Modification: Supplemental Agreement for work within scope Obligated Amount for this Modification: \$45,950.00 New Total Obligated Amount for this Award: \$165,950.00 Incremental Funded Amount changed from \$120,000.00 to \$165,950.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: \$45,950.00 Incremental Funded Amount changed from \$120,000.00 to \$165,950.00</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 15-16-B-58E8-101A46XP3-2505-1558EE5411-001 Beginning Fiscal Year 15 Ending Fiscal Year 16 Fund (Appropriation) B Budget Organization 58E8 Program (PRC) 101A46XP3 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1558EE5411-001 Quantity: 0 Amount: \$45,950.00 Percent: 27.68906 Subject To Funding: N Payment Address:</p> <p>RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery: 02/29/2016 Delivery Location Code: OAR/OAP/CPDP OAR/OAP/CPDP US Environmental Protection Agency 1200 Pennsylvania Avenue NW Mail Code 6202J OAP/CPDP Washington DC 20460 USA</p> <p>Continued ...</p>				



## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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OF

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NAME OF OFFEROR OR CONTRACTOR

CADMUS GROUP, INC. THE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 03/01/2015 to 02/29/2016				